



**2022-2023  
Enrollment & Tuition Fees**

We are pleased to share with you our enrollment information as you consider registering your child with us for their Elementary School education.

Within this packet you will find the application for enrollment, fees, financial policies, and an enrollment checklist.

**Registration:**

To begin the enrollment process, the application must be filled out completely and returned to the office with the registration fee.

**APPLICATIONS WITHOUT PAYMENT WILL NOT BE ACCEPTED.**

**No payments through the PayPal website.**

Registration is complete when all fees (registration and books) have been paid, and all items in the checklist have been turned into the office.

**Placement:**

To secure your child's placement with CBE Elementary, all paperwork must be received no later than **June 30**.

**2022-2023 SCHOOL YEAR BEGINS on  
MONDAY, AUGUST 22, 2022.**

**Creative Beginnings Elementary**

**"Committed to educating and nurturing children for over 40 years!"**

8033 3rd Street Downey, CA. 90241

T: (562) 861-1499 E: [cbedowney@gmail.com](mailto:cbedowney@gmail.com) W: [www.cbekids.com](http://www.cbekids.com)

### **Registration (Fees are Non-Refundable... No Exceptions!)**

- Open Enrollment...\$150.00 Per Student
- Register by **March 21st-April 2nd** to get 50% off registration.

### **Books/supplies (Non-Refundable)**

- Kindergarten...\$225.00 per student
- 1st Grade ... \$ 250.00 per student
- 2nd-5th Grade...\$275.00 per student
- The book/ supplies fee is due on or before *June 10th?*

### **Testing**

- Fees for State Testing will be sent home to parents of enrolled students once determined.

### **Student Management Fee**

- \$75.00 per student...*Due on / before the First day of School.*

### **Earthquake/ Disaster supply fee**

- \$20.00 per student (**Kindergarten and New Students Only**)

### **Weekly Tuition**

- ❖ \$170.00 per student...Due Every Monday.

#### *Tuition Discounts:*

- ❖ Maximum of 10% discount applies for a sibling(s) at CBE.
- ❖ A 5% discount applies for siblings enrolled at Creative Beginnings Preschool or Toddler.
- ❖ A 5% discount will be offered to families who bring in a new family member or friend for the upcoming 2022-2023 school year. [**Concurrent enrollment required**]

### **Fundraising**

- \$200.00 per student [Maximum \$400 per family]

There will be multiple opportunities to fundraise throughout the school year, including a Jog-A-Thon.

All fundraising fees must be met within 2 weeks of the final fundraiser.

### **Graduation / Science Camp**

Graduation fees for Kindergarten and the yearly 4th/ 5th Grade Science Camp...TBD.



## 2022-2023 Enrollment Checklist

The following items will complete and secure your child's place for the 2022/2023 school year. Please keep this handy for reference.

1. Registration Fee, Books/Supplies Fee, Student Management Fee
2. Copy of birth certificate
3. Health exam
4. Immunization Records
5. Dental Exam
6. Earthquake Disaster Fees (Kindergarten and new students only)

\*Kindergarten, first grade and new student entrants must have a full physical, dental exam, TB Screening, and immunizations up to date prior to entry.

### Tuition

- Tuition is Due Every Monday.
- Late Fee of \$15.00 will be assessed for all past due payments.
- Please pay your tuition accurately as there is no refund policy.
- Statements and/or phone calls will be issued for all past due accounts.
- Tuition is due regardless of school holidays and/or closures, absences, or vacations taken during the school year.
- School is closed (including daycare) in observance of Labor Day, Indigenous People's Day, Veteran's Day, Thanksgiving Week, Christmas week, New Year's Day, Martin Luther King Jr. Day, Lincoln's Birthday, President's Day, and Memorial Day.
- The school is also closed the day before Open House and at 1:00pm on Good Friday. Daycare availability will be determined for the 2nd week of winter break and spring break at a later date based on need.
- Our family fundraising obligation of \$200.00 per child (max \$400 per family) is mandatory. This is an addition to tuition.

### Returned Check Fee

A \$40.00 fee will be charged for any returned checks. This fee is in addition to the \$15.00 late fee which will be assessed if the returned check causes a payment to become past due.

### Withdrawing From School

A mandatory two-week written notice must be presented to the office should you plan to withdraw your child (ren) from our school. You are financially obligated to pay the full two-week notice amount whether your child is in attendance or not.

Creative Beginnings strives to be a positive influence in your child's life. If the school finds it necessary to withdraw your child from our program due to physical, social or emotional problems beyond our capabilities, tuition will be refunded on a prorated basis, not to exceed four weeks.

## Creative Beginnings Elementary 2022-2023 Enrollment Form

### STUDENT # 1 INFORMATION

Grade Applying For: \_\_\_\_\_

Full Legal Name : \_\_\_\_\_ D.O.B. \_\_\_\_\_

Physical Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Language ( ) English ( ) Other \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Has your child ever repeated a grade? No \_\_\_ Yes \_\_\_ If so, what grade? \_\_\_\_\_

Has your child ever been in special programs, either remedial or accelerated? \_\_\_ No \_\_\_ Yes

If so explain: \_\_\_\_\_

Does your child take any prescribed daily medications?

e.g. Insulin for diabetes, inhalers for asthma, stimulant or non-stimulant drugs for ADHD, etc? \_\_\_ No \_\_\_ Yes

Does your child have any health concerns that we need to be aware of? \_\_\_ No \_\_\_ Yes

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Has your child participated in a public school assessment for an IEP/504/SPEECH or been recommended for an IEP/504/SPEECH? \_\_\_ No \_\_\_ Yes (If Yes, please provide a copy of it.)

What is the name, city, and state of last school attended? \_\_\_\_\_

Last day of attendance? \_\_\_\_\_

### STUDENT # 2 INFORMATION

Grade applying For: \_\_\_\_\_

Full Legal Name : \_\_\_\_\_ D.O.B. \_\_\_\_\_

Physical Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Primary Language ( ) English ( ) Other \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Has your child ever repeated a grade? No \_\_\_ Yes \_\_\_ If so, what grade? \_\_\_\_\_

Has your child ever been in special programs, either remedial or accelerated? \_\_\_ No \_\_\_ Yes

If so explain: \_\_\_\_\_

Does your child take any prescribed daily medications?

e.g. Insulin for diabetes, inhalers for asthma, stimulant or non-stimulant drugs for ADHD, etc? \_\_\_ No \_\_\_ Yes

Does your child have any health concerns that we need to be aware of? \_\_\_ No \_\_\_ Yes

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Has your child participated in a public school assessment for an IEP/504/SPEECH or been recommended for an IEP/504/SPEECH? \_\_\_ No \_\_\_ Yes (If Yes, please provide a copy of it.)

What is the name, city, and state of last school attended? \_\_\_\_\_

Last day of attendance? \_\_\_\_\_

## Enrollment Form Continued

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### Parent / Guardian Information #1

Full Name: \_\_\_\_\_

Lives with student:  Yes  No

Primary Language ( ) English ( ) Other \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Address (if different from student): \_\_\_\_\_ State: \_\_ Zip Code: \_\_\_\_\_

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ E-mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

### Parent / Guardian Information #2

Full Name: \_\_\_\_\_

Lives with student:  Yes  No

Primary Language ( ) English ( ) Other \_\_\_\_\_

Relationship to student: \_\_\_\_\_

Address (if different from student): \_\_\_\_\_ State: \_\_ Zip Code: \_\_\_\_\_

Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Work: \_\_\_\_\_ E-mail: \_\_\_\_\_

Employer: \_\_\_\_\_ Address: \_\_\_\_\_

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## CREATIVE BEGINNINGS ELEMENTARY ENROLLMENT FORM

A copy of the tuition policy has been provided for you in this packet. Please read carefully before signing this form. This enrollment form will be kept on file as part of your contract.

We've read and understand the 2022/2023 tuition policy (please sign below)

Parent/ Guardian Signature #1 \_\_\_\_\_ Date \_\_\_\_\_

Parent/ Guardian Signature #2 \_\_\_\_\_ Date \_\_\_\_\_

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### OFFICE USE ONLY

	STUDENT #1	STUDENT #2
<b>REGISTRATION</b>		
<b>BOOKS/ SUPPLIES</b>		
<b>EARTHQUAKE DISASTER FEE</b>		
<b>PHYSICAL</b>		
<b>IMMUNIZATIONS</b>		
<b>DENTAL EXAM</b>		
<b>TB SCREENING</b>		
<b>FUNDRAISER</b>		
<b>STUDENT MANAGEMENT FEE</b>		
<b>DATE RECEIVED</b>		

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**NOTES**

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